

CALL FOR PROPOSALS
Supply and Delivery of camera equipment to RUFORUM

Date of Issue: 19 August 2025

Deadline for Submission: 1 October 2025 at 23:59 EAT

Submission Link: <https://ruforum.org/ruforum-online-procurement-form>

Background

The Regional Universities Forum for Capacity Building in Agriculture (RUFORUM) is a network of 175 universities from 40 African countries. RUFORUM envisions vibrant, transformative universities catalyzing sustainable, inclusive agricultural development to feed and create prosperity for Africa. RUFORUM's mission is to strengthen the capacities of universities to foster innovations responsive to demands of small-holder farmers through the training of high-quality researchers, the output of impact-oriented research and the maintenance of collaborative working relations among researchers, farmers, national agricultural research institutions and governments. RUFORUM operations are guided by three strategic objectives; (1) Building synergy from networks of specialization to develop quality human resources and capacity required to intensify and increase Africa's agricultural productivity and competitiveness; (2) Ensuring the products, processes and knowledge developed through university research directly respond to and are used by value chain actors in the agri-food system to catalyse transformation; and, (3) Marshalling resources and strategically allocating them to enable African universities to transform into viable institutional entities responsive to national aspirations and conditions through intensive knowledge-sharing and collective action.

Purpose and tasks of the assignment

RUFORUM invites qualified companies to submit quotations for the supply and delivery of the following camera and accompanying accessories:

- One Sony A7IV + Tamran 28-200mm (with lens cap keeper)
Camera Tripod stand
Camera flash light

Supporting speaker
2 x camera lighting stands

OR

- One Canon EOS 7D + canon RF 100 -500mm F4.5-7.1L USM or alternative lens (with lens cap keeper)
- Canon 430EX III-RT Speedlite or alternative available flash
- Camera Tripod stand
- Supporting speaker
- 2 x camera lighting stands

Scope of Work

The selected supplier will be responsible for:

- i. Delivering the camera and accompanying accessories to RUFORUM at Plot 151/155 Garden Hill, Makerere University Main Campus, Wandegaya, Kampala, Uganda
- ii. Ensuring the camera comply fully with the stated technical specifications.
- iii. Provide a minimum 1-year warranty for the camera and its accompanying accessories

6. Eligibility and Requirements

Applicants must meet the following requirements:

- i. Be a legally registered company
- ii. Submit:
 - ✓ Company profile
 - ✓ Certificate of incorporation or registration
 - ✓ Manufacturer authorization (if applicable)
 - ✓ Valid tax compliance certificate
 - ✓ Evidence of similar previous assignments
 - ✓ At least three references from previous clients
- iii. Provide a clear financial proposal, including cost per camera and its accompanying accessories.
- iv. Submit a detailed delivery schedule not exceeding 45 days after contract signature.

Submission Process

All proposals must be submitted via the online portal:

 <https://ruforum.org/ruforum-online-procurement-form>

No hard copy or email submissions will be accepted.

Deadline

Deadline for submission: 1 October 2025 at 23:59 EAT.

Late applications will not be considered.

Contact Information

For inquiries regarding this call, please contact: secretariat@ruforum.org

Disclaimer

RUFORUM reserves the right to accept or reject any proposal, to annul the procurement process, and to reject all proposals at any time without incurring any liability.